

Move Out Instructions

For a

Full Deposit Return

Here are a few tips and instructions on how to leave the unit so we can get your full security deposit sent out to you as soon as possible.

1. Please respond to this email with your forwarding address. We will need this to send you your security deposit.
2. Thoroughly clean your unit according to the cleaning instructions below after you have removed all your possessions from the premises.
3. Please leave any mailbox keys, garage openers, etc. that you may have, on the counter when you leave.

Cleaning Instructions:

- **Walls:** Remove any nails from the walls and fill with spackling. Remove excess spackling to create a smooth surface so that our team can paint those spots afterwards. Wipe down any marks on the walls
- **Baseboards and Trim:** Wipe dust and hair off the tops of the baseboards, wipe off any visible handprints or dirt on the trim/doors
- **Trash:** Remove all personal belongings and garbage from the premises including from basements and garages when applicable
- **Kitchen:** Clean stovetop and oven. Wipe down the insides of cabinets and drawers. Clean the inside of the fridge and freezer. Wipe backsplash down if needed.
- **Floors:** Sweep/vacuum all floors
- **Bathroom:** Scrub down your tub, toilet, and sink. Wipe out the insides of the vanity drawers and cabinet.

Normal wear and tear is expected. If anything is found in disrepair beyond normal wear and tear it may be deducted from your security deposit. Please contact us with any questions or concerns. Your security deposit will be returned within 30 days of your move out date.

Thank you!